

**Edenfield Community Neighbourhood Forum.**

Minutes from Management Committee Meeting held on 07.08.18 at the Community Centre.

**Attendees:** - Chairman Ian Lord; Deputy Chairman Paul Williams; Gillian Hoyle; Richard Bishop & Acting Secretary Alan Ashworth.

**Guests:** - Margaret Filkins & Richard Lester

**Apologies:** - David Rawcliffe, Paul Bradburn-Chairman of EVRA & Mark Whitehead

The Chairman welcomed everyone to the Management Committee Meeting and then proceeded with the agenda items as follows:-

- 1) **Minutes of the Management Committee Meeting dated 24.07.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
  
- 2) **Matters Arising not covered by Agenda Items:** -
  - a) **Traffic Data Records.** Margaret is continuing to monitor the traffic delays manually and Richard B. is investigating the possibility of recording the data electronically
  
  - b) **Joining the Campaign for Rural England.** Paul B. is organising this.
  
- 3) **Local Plan**
  - a) **Changes made from Regulation 18 Plan to Regulation 19 Plan** The Acting Secretary confirmed he was finalising the details of the changes with the Forward Planning Team.
  
  - b) **Maps Received from RBC.** The maps received from RBC covering the proposed Housing Site Allocations (Regulation 19) and the Housing Site Assessments for the ECNF were circulated and reviewed.
  
  - c) **Empty Houses.** The number of Empty Homes reported by LCC for the Rossendale Borough was 1188 in 2017.
  
  - d) **Stubbins Vale Mills.** It was noted the Mill will close totally in 2019.
  
  - e) **Objections to the Plan during the Consultation period.** We are to produce a Flyer with comments from the Chairman of ECNF and the Chairman of EVRA and an explanation of how the Residents can submit valid objections to RBC. (Refer to action List for details.)
  
- 4) **Neighbourhood Plan**
  - a) **Meeting with John Howell & Jake Berry.** Arranged for 05.09.18.
  
  - b) **Consultant's Plan and Time Schedule for Neighbourhood Plan.** Examined at the meeting; target is based on us being able to submit our Emerging Plan to the Inspectorate during early 2019.  
The individual activities were discussed and agreed; they are recorded separately on the Action List and will be reviewed at all future Management Committee Meetings.
  
  - c) **Initial Workshop.** A launch event to the wider community has been arranged for the 7<sup>th</sup> September, it is hoped it can be held at the Cricket Club between 10-00am and 3-00pm. This event will help to clarify the purpose of a Neighbourhood Plan and how it can help to shape

developments in Edenfield with a key emphasis on the plan being driven by the Local Community. The individual activities for this are recorded on the Action List.

- d) **Questionnaire Involving all Residents and Businesses.** Our Consultant advises we have a need to prepare a questionnaire for every household and business in our area and he has provided a list of questions used by other Neighbourhood Groups. We will draw up one that meets our needs and then distribute this throughout the Village. This will enable us to determine the key concerns and views of the Residents. (Refer to Action List.)
  - e) **Understanding of a Neighbourhood Plan.** We have been requested by some Residents to provide additional information with respect to the Neighbourhood Plan and to achieve this Gillian has prepared a list of frequently asked questions with answers provided alongside. This will be published on the website shortly.
- 5) **Publicity & Communications.**
- a) **Flyer.** A one page "Flyer" will be prepared jointly by ECNF and EVRA to advise all the Village Residents of the grounds on which they can make valid objections to RBC's Regulation 19 Plan. (See action list.)
  - b) **Press Releases.** These will be prepared by GH and submitted to the Press to coincide with the start and halfway point of the six week Consultation period. (See action list.)
  - c) **Questionnaire for all Residents.** To be finalised after the Inception Meeting. (Refer to action list.)
  - d) **Newsletter.** To be prepared to coincide with EVRA Newsletter for distribution purposes.
  - e) **Website /Social Media.** Target to increase activity levels. (Refer to action list.)
- 6) **Fund Raising**
- a) **Postcode Lottery.** PB to investigate possibilities.
  - b) **Poster.** Draft prepared by GH, circulate asap using Website/Facebook, Notice Boards etc.
  - c) **E-Mail to Membership.** Chairman to prepare.
  - d) **Other possibilities-**Sub-Committee to be formed to look at other possibilities including Horse Racing Night, One Hundred Club etc.
- 7) **Forum Meeting.** The agenda was discussed for the meeting on the 14.08.18 and the individual actions were agreed.
- 8) **Date of next Management Committee Meeting.** Tuesday 28<sup>th</sup> August at 7-30pm at the Community Centre.
- 14) **Any Other business.** There was no other business.

Signed.......... Chairman. Date..... 24/8/18.....