

Edenfield Community Neighbourhood Forum.

Minutes from Management Committee Meeting held on 28.08.18 at the Community Centre.

Attendees: - Chairman Ian Lord; Deputy Chairman Paul Williams; Treasurer Margaret Filkins; Gillian Hoyle; Richard Bishop; Mark Whitehead; Paul Bradburn; Mervyn MacDonald & Secretary Alan Ashworth.

Apologies: - Richard Lester.

The Chairman welcomed everyone to the Management Committee Meeting and then proceeded with the agenda items as follows:-

- 1) **Minutes of the Management Committee Meeting dated 07.08.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
- 2) **Draft Minutes of the Neighbourhood Forum Meeting dated 14.08.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. Everyone present agreed they were, we can now publish a copy on the website but they cannot be officially signed off until they are voted on at the next Forum Meeting.
- 3) **Matters Arising not covered by Agenda Items.**
 - a) **Traffic Data Records.** Margaret is continuing to monitor the traffic delays manually and Richard B. advised it was not possible to automate the process. We are to ask our Consultant for guidance on this when he visits on the 7th September.
 - b) **Joining the Campaign for Rural England.** Paul B. confirmed we have now forwarded the joining fee.
- 4) **Membership Update.** We now have two hundred Members and are starting to build up a strong following through the introduction of the Friends of ECNF.
- 5) **Local Plan**
 - a) **Changes made from Regulation 18 Plan to Regulation 19 Plan.** The Deputy Chairman confirmed the key issues from the Plan, he commented on the changes made with respect to the previous plan and the lack of any valid Exceptional Circumstances in the Green Belt Topic Paper. The Secretary advised he was finalising the details of the changes particularly with respect to the Brownfield Sites with the Forward Planning Team.
 - b) **Responses to RBC's Plan during the Consultation period.** ECNF and EVRA will work closely together on this and prepare a factual objection list to the plan based on the knowledge already gained and guidance from our Consultants. We will then forward the data to all Homes and Businesses in the area to enable them to be fully aware of RBC's Plans and the various ways they can comment on them.
 - c) **Meeting with Jake Berry MP & John Howells MP.** We are to meet with these two MP's in early September to determine if they can provide additional guidance and assistance with the challenges to both the Local Plan and the Neighbourhood Plan.

6) Neighbourhood Plan

- a) **Initial Workshop.** The Scoping Questionnaire for use by the Consultants at the Workshop is operational and to date we have received a good level of response. These have been forwarded to the Consultants to enable them to tailor the discussions at the Workshop and cover the various topics raised.
- b) **Attendees.** There has been a good response from Members who are willing to attend the function in the Cricket Club on the 7th September and hopefully this will get our Neighbourhood Plan off to a positive start.
- c) **Questionnaire Involving all Residents and Businesses.** Following on from the Workshop we will prepare a more in-depth questionnaire for every household and business in our area. We will draw up one that meets our needs and then distribute this throughout the Village. This will enable us to determine the key concerns and views of the Residents.

7) Publicity & Communications.

- a) **Flyer.** Following discussions with the Consultant the Flyer will be designed to highlight the details of the RBC's Regulation 19 Plan and outline how valid comments can be made by the Village Residents.
- b) **Press Releases.** These will be prepared by GH and submitted to the Press.
- c) **Questionnaire for all Residents.** To be finalised after the Inception Workshop Meeting.
- d) **Newsletter.** Will be delayed until later in the Year in view of the other activities.
- e) **Website /Social Media.** Good progress being made with more regular updates.

- 8) Finance.** The Chairman confirmed we have sufficient funds to cover all our current commitments but we have a need to raise approx another eight thousand pounds to ensure we build enough reserves to cover the challenges to the Inspectorate.

9) Fund Raising

- a) **Locality Grant.** The Chairman is finalising the payment system with Locality.
- b) **Charitable Status.** The Treasurer is investigating this possibility.
- c) **Poster.** Draft prepared by GH, circulate asap using Website/Facebook, Notice Boards etc.
- d) **Donations Letter for E-Mail to Membership.** Chairman to prepare.
- e) **Other possibilities-**Sub-Committee formed to look at activities including a Coffee Morning scheduled for 20th October, a Quiz Night scheduled for 24th November and other possibilities such as a Monthly Donation Scheme, a Horse Racing Night, and the setting up of a One Hundred Club etc.

10) Management Committee. The following appointments were made:-

Ian Lord Acting Chairman was appointed Chairman, Paul Williams Acting Deputy Chairman was appointed Deputy Chairman and Alan Ashworth Acting Secretary was appointed Secretary. Richard Bishop was the Proposer, Gillian Hoyle the Seconder and all the Committee voted in favour.

Margaret Filkins was appointed as Treasurer, Paul Bradburn was the Proposer and Paul Williams was the Seconder and all the Committee voted in favour. Margaret was also approved by the Committee to be a Bank Signatory.

The Sub-Committees are as follows:-

Local Plan – Ian Lord, Paul Williams and Alan Ashworth.

Neighbourhood Plan – Ian Lord, Paul Williams, Alan Ashworth, Gillian Hoyle, Mark Whitehead and possibly David Rawcliffe.

Fund Raising – Paul Bradburn, Mark Whitehead, Mervyn MacDonald and Margaret Filkins.

Communications and IT – Gillian Hoyle and Richard Bishop.

All Legal Issues – Richard Lester.

Note RB advised of the availability of telephone conference calling for the price of a normal phone call for the various sub-committees and he will circulate the information on this.

11) Date of Next Meeting. Monday the 15th October at 7-30pm at the Community Centre.

12) Any Other Business. There was no other business.

Signed.......... Chairman. Date 16/10/18.....