

Edenfield Community Neighbourhood Forum.

Minutes from Management Committee Meeting held on 28.01.19 at the Community Centre.

Attendees: - Chairman Ian Lord; Deputy Chairman Paul Williams; Richard Lester; Treasurer Margaret Filkins; Mark Whitehead; Paul Bradburn & Secretary Alan Ashworth.

Apologies: - Mervin MacDonald; Gillian Hoyle; Richard Bishop & David Rawcliffe.

The Chairman welcomed everyone to the Management Committee Meeting and then proceeded with the agenda items as follows:-

- 1) **Minutes of the Management Committee Meeting dated 04.12.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
- 2) **Membership Update.** We have three new members taking our total to 211.
- 3) **Constitution Amendment Proposal.** It was noted that Clauses 5.2 and 5.4 of the Constitution of the Forum do not fully reflect statutory requirements as regards availability of membership. It was agreed that the following amendments should be recommended to the next Annual General Meeting for approval. If so approved, they would take effect only with consent of Rossendale Borough Council.
In clause 5.2 delete works, and who has a long-term business interest in the Area and replace by **works in the Area, whether for a business carried on there or otherwise.**
Amend clause 5.4 to read: **5.4 Membership is open to:**
 - (a) **any elected member of Rossendale Borough Council or Lancashire County Council;**
 - (b) **the Member of Parliament for a constituency including the Area or any part thereof.**
- 4) **Local Plan Update.** It was noted that RBC have not yet submitted their Regulation Plan 19 to the Planning Inspectorate and in view of this the plan will now be examined on the basis of the latest regulations. The Chairman confirmed he had forwarded to RBC a final revised list of supporters to the Representations submitted by ECNF as 1235 in total with 892 coming from our Neighbourhood Forum area.
- 5) **Neighbourhood Plan.** It is expected the drafts of our Visions & Objectives; Baseline; Green Spaces and Key Views documents will be submitted to our Consultants by the end of this week.
- 6) **Treasurer's Report.** The Treasurer reported there were sufficient funds to cover current commitments and we were continuing to receive donations from the recent funding campaign.
 - a) **Online Banking.** Chairman and Treasurer continuing to finalise the necessary documentation for this.
 - b) **End of Year Accounts.** The Annual Financial Report is being finalised and an Independent Scrutineer has been appointed.
 - c) **A.G.M.** will be scheduled for 28.02.19.

7) Fund Raising

- a) **Grants.** The Chairman confirmed an additional grant from Locality for £1308 has been approved for Consultancy work up to the end of March and the meeting approved the return of £310 from the previous grant. He advised we would be making a further application in March for a grant from Locality to assist with the Consultancy expenditure in the period up to March 2020.

Additionally, he confirmed an application has been made for a Technical Support Grant which will cover the costs of Aecom a Consultancy that specialises in Design Codes for Neighbourhood Plans and we should receive notification with respect to this in the next two weeks.

The Treasurer also confirmed we would be applying for a grant from RBC in late March / early April of approx £500 to assist with Newsletters, Fete costs etc.

- b) **Fund Raising Events.** Mr. Bradburn advised the Fund Raising Team are arranging a Quiz night for late March and it was agreed we will again have a stand at the village Fete to promote ECNF and hopefully raise additional funds.
- c) **Donations.** The recent fund raising campaign has got off to a positive start and details will be published on the Website and in the next Newsletter scheduled for late March / early April.

8) Correspondence.

- a) **Taylor Wimpey.** The letter received from Pegasus with respect to Taylor Wimpey's application for membership of the Forum was discussed and it was decided that whilst we were happy to involve them with our Neighbourhood Plan (as previously advised) it was still not considered appropriate for them to become Members of the Forum. The Chairman will respond to Pegasus accordingly.

9) Publicity & Communications.

- a) **Newsletter.** Next Newsletter will be scheduled for late March / early April 2019.
- b) **Website /Social Media.** (Not reviewed in view of the absence of RB and GH.)

10) Community Led Housing Initiative. The e-mail received from Mr. M.Coogan @ RBC was discussed and it was agreed the Chairman would make contact and investigate further.

11) Matters Arising not covered by Agenda Items.

a) **Statement of Community Involvement.** A letter was forwarded to RBC relating to this but as yet no formal response has been received.

b) **Traffic Data Records.** MF confirmed she will continue to record traffic flows on the A56 and Market Street and Mark will assist her with the storage of the data.

12) Date of Next Meeting. To be advised following the AGM.

13) Next Forum Meeting. AGM scheduled for 28.02.19.

14) Any Other Business. The Treasurer confirmed the Health and Safety Policy had been updated.

Signed.......... Chairman. Date.....1/4/19.....