

Edenfield Community Neighbourhood Forum.

Minutes from Management Committee Meeting held on 10.05.18 at the Chairman's Home.

Attendees: - Chairman Ian Lord; Acting Deputy Chairman Paul Williams; Gillian Hoyle; Acting Treasurer Trevor Boothman; & Acting Secretary Alan Ashworth.

Guest: - Richard Lester

Apologies: - Richard Bishop

The Chairman welcomed everyone to the Management Committee Meeting and then proceeded with the Agenda items:-

- 1) **Minutes of the Management Committee Meeting dated 17.04.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
- 2) **Matters Arising not covered by Agenda Items:** - There were no matters arising that were not covered in Agenda items.
- 3) **Minutes of Forum Meeting held on 30.04.18.** The Chairman asked if everyone had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken, all were in favour but they cannot be formally approved until the next Forum Meeting. The Chairman confirmed they could now be published on the Forum's Website.
- 4) **Membership Update.** We now have 117 Members representing approx 80 households.
- 5) **Management Committee.** There are four new Members who have expressed an interest in joining the Management Committee and the Chairman will contact them shortly. Additionally, we will try to attract new Committee Members through a poster and social media campaign as the workload will increase due to fundraising and preparation of the Neighbourhood Plan. Volunteers not wishing to be full members of the Committee could assist by joining sub-committees set up for these two projects.
- 6) **Technical Response to RBC Local Plan.** The details of this are documented in the Minutes from the Neighbourhood Forum Meeting. The letters to the MP and all RBC Councillor's are being finalised and they should be forwarded shortly.
- 7) **Neighbourhood Plan.** We are asking our Consultants to provide guidance to assist us to get this off the ground and we are planning to hold our first Consultancy with the Village Residents at the Fete on the 9th June. There is also a possibility that we may have to embark on a Highway Study and if this is required we will target to arrange it in June
- 8) **Financial Update.** We have now received donations that should cover the Consultants charges up until the end of September. We have however to continue to raise funds in

whatever way we can to ensure we can make the proposed challenges all the way through to the Planning Inspectorate stage.

9) Funding

9.1) Donations. Our efforts to date have been positive but it appears that there are still some Residents who are willing to make donations but are not sure what the money is required for and how to make the donation. In view of this we are to provide more information through an e-mail to all Members and a poster campaign for all notice boards, including the website and Facebook pages. This will be given priority.

9.2) Grants. We are about to finalise the Grant Applications with Locality for the Neighbourhood Plan. We have already made an Application for £497 from the RBC Community Grant which will help us to fund the Fete costs and two Newsletters.

9.3) Other Fund Raising. Several ideas were discussed, they included a Coffee Morning, the setting up of a one hundred Club draw, some types of activity at the Fete and it was agreed these would be given priority at our next meeting.

10) Publicity & Communications.

10.1) Website & Social Media. The recent articles of interest boosted the activity on both the Website and the Facebook page and the Chairman will discuss with Richard how we can provide more regular information for him to add to the sites.

10.2) Logo & Letter Heads etc. We are to agree one of the Logo's presented by Gill at the meeting and then ask Troy to fine tune it for us. Gill will also liaise with the Chairman with respect to improving the Letterhead.

10.3) Fete. We discussed the proposal for holding our first Consultation at the Fete and agreed some of the details relating to the design of the Stand and the possibility of having some fund raising activities. These will be discussed in detail at our next meeting.

10.4) Communications Strategy & Action Plan. On going.

11) Date of Next Meeting. The next meeting will be a Sub-Committee Meeting dealing primarily with the Fete and the need for additional fundraising. It will be held at Trevor's home at 6-30pm on Monday 21st May. (67, Eden Avenue.)

12) Any Other business. The details relating to the Sale of Gincroft Farm were briefly discussed.

Signed..... Chairman. Date.....