

Edenfield Community Neighbourhood Forum.

Minutes from Management Committee Meeting held on 26.02.18 at the Community Centre.

Attendees: - Chairman Ian Lord; Acting Deputy Chairman Paul Williams; Gillian Hoyle; Acting Treasurer Trevor Boothman; Richard Bishop & Acting Secretary Alan Ashworth.

Apologies: - None

The Chairman welcomed everyone to the Management Committee Meeting and then proceeded with the Agenda items:-

- 1) **Minutes of the Steering Committee Meeting dated 15.02.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
- 2) **Matters Arising:-**
 - a) **Appointment of Treasurer.** Unfortunately it had not been possible to contact the Candidates discussed at our previous meeting, however Trevor offered to take on this role on a temporary basis. Richard then formerly proposed Trevor for this position, Ian seconded the appointment and everyone voted in favour of Trevor's appointment as Acting Treasurer.
 - b) **Brownfield Sites in the Rossendale Borough.** The Chairman asked if all the Committee had received the link to the site register. He added that the Council had not included all the sites some had been omitted for specific qualified reasons. It was agreed the Chairman would contact the Planning Team to determine how many of the sites listed had been included in their Local plan.
 - c) **Contact with Jake Berry M.P.** The Chairman confirmed he had written to Jake Berry to advise him that we had set up a Neighbourhood Forum and offered him the opportunity to become a Forum Member.
- 3) **Report on RBC Cabinet Meeting held on Wednesday 21.02.18.** Brief notes had been made to cover the discussions relating to the Proposal for our Neighbourhood Forum and these were circulated prior to the meeting. The Borough Council voted to support our proposal.
- 4) **Application for "Designation" to R.B.C.** The Chairman confirmed the application was formally submitted on the 21st February and we were advised on the 23rd February that the "Consultation Period" had commenced.
- 5) **Planning Consultants.** Paul updated the Committee with respect to his exchanges with the Companies involved and it was agreed we would appoint Troy Planning & Design as our Consultants. Paul will inform Troy Hayes accordingly and arrange an appropriate agreement with him. We will target week commencing the 12th March for a meeting with the Forward Planning Team and our Management Team.

6) Publicity & Communications.

- a) **Newsletter.** The latest versions of the Newsletter were examined, some further changes were proposed and Gillian will now incorporate these in the Newsletter. It will then be circulated to the Committee for final acceptance before it goes to the printers. We are targeting to distribute the Newsletter in mid March.
- b) **Newsletter distribution & Follow Up.** The Chairman circulated the distribution list which covers all the Houses and Businesses in the area.
- c) **Initial Consultations.** Follow up visits will be made to the Businesses to gain the views / opinions and determine any issues for consideration in our plan.
Additionally, we are proposing to hold "Consultations" for all the Residents to enable us to determine what their issues are and how best we may address them. We are considering setting up the first consultation at either the Community Centre or the Cricket Club possibly in April /May with a further one at the Village Fete in June.
- d) **Website & Social Media.** Richard updated the meeting confirming the progress made with both of these projects and expressed his satisfaction with the number of contacts being received. Discussions took place as to the continued development of the sites and Richard will implement these in due course.

7) **Grants / Fund Raising.** Trevor agreed to look into the grants that are available to us so that we can minimise the time involved in accessing the funds as and when we achieve "Designation". The other main fund raising activity for the moment is via the requests for donations in the Newsletter.

8) Date of Next Meetings.

Management Committee: - 19.03.18 in the Community Centre commencing at 6-45pm.
Neighbourhood Forum: - To consider at the next Management Committee Meeting.

9) Any other Business.

- a) **Bank Account.** The Chairman advised that he had already had provisional discussions with one Bank and it was agreed that he and the Acting Treasurer would follow this up during week commencing the 12th March.

Signed Chairman . Date