

## Edenfield Community Neighbourhood Forum.

Minutes from Management Committee Meeting held on 12.06.18 at the Community Centre.

**Attendees:** - Chairman Ian Lord; Gillian Hoyle; Richard Bishop, Acting Treasurer Trevor Boothman & Acting Secretary Alan Ashworth.

**Guests:** - Richard Lester; Margaret Filkins; Steve Marley; Dave Rawcliffe & Paul Bradburn-Chairman of EVRA.

**Apologies:** - Paul Williams

The Chairman welcomed everyone to the Management Committee Meeting and provided the introductions for the Guest Forum Members. The meeting then proceeded with the agenda items as follows:-

- 1) **Minutes of the Management Committee Meeting dated 10.05.18.** The Chairman asked if all present had reviewed the minutes and agreed they were an accurate record of the meeting. A vote was taken; they were unanimously accepted with no objections and then duly signed.
- 2) **Matters Arising not covered by Agenda Items:** - There were no matters arising that were not covered in Agenda items.
- 3) **Membership Update.** We now have 201 Members and 10 Friends of ECNF who live outside the Neighbourhood Area but wish to be kept aware of our progress and activities. (RB will modify the Website to include "Friends of ECNF".)
- 4) **Update on RBC Local Plan & Forum Technical Response.** The Chairman provided the background detail with respect to this item and confirmed that meetings were to be scheduled with the MP Mr. Jake Berry and the RBC Councillors following the personal letters forwarded by the Consultants and ECNF. The main purpose for the meetings is to ensure everyone involved is aware of all the facts and requirements and particularly those relating to the release of Land from the Green Belt.
- 5) **Meeting with the MP.** Scheduled for 3-00pm on the 13<sup>th</sup> July at the Rostron Arms. (PB to make the reservation.)
- 6) **Neighbourhood Plan.** Following receipt of the Fee Proposal and Schedules from our Consultants we are now submitting our application for the various Grants available from Locality. Once these are confirmed we will make an agreement with the Consultants based solely on the Grants available and kick-start the process.
- 7) **Financial Update.** After the expenditure agreed with our Consultants to cover the challenges to RBC's Emerging Local Plan in August / September the balance is £464.
- 8) **Funding.**

**8.1) Donations.** Our efforts to date have been positive but it appears that there are still some Residents who are willing to make donations but are not sure what the money is required for and how to make the donation. In view of this we are to provide more information through an e-mail to all Members and a poster campaign for all notice boards, including the Website and Facebook pages. We are also going to arrange for payments to be made through PayPal as well as the existing methods. (GH to prepare Poster for Donations and RB to make the changes to the Website & Facebook page.)

**8.2) Grants.** We are about to finalise the Grant Applications with Locality for the Neighbourhood Plan and we are to examine other possible sources. MF will examine the possibility of Lottery Funding; PB will examine the possibility of a grant from the Campaign for Rural England and the opportunities of assistance from Marshalls & the Quarrying Organisations Fund; TB will look into the Community Grant from Burnley, Pendle and Rossendale Communities. SM agreed to provide other possibilities based on his experience with the Scouting Groups.

**8.3) Other Fund Raising.** We have a need to set up a Sub-Committee to look into other ways of raising Funds. Several ideas were discussed; they included a Coffee Morning, the setting up of a one hundred Club draw, Horse Racing Night, Tesco Blue Coin etc.

## 9) Publicity & Communications.

9.1) Website & Social Media. It was agreed we need to be more proactive in providing information to RB for the Social Media sites to ensure it is both current and interesting. GH will provide details of the Fete along with photographs etc and regular updates. RB will also utilise the photographs of the Village provided by John Davies. RB provided the statistics for the unique Visitors to the Website and these were 540 for April, 500 in May and 642 to date in June.

**9.2 ) Logo.** The Logo has now been added to the letterhead and the various Social Media pages.

9.3) Twitter. DR suggested we should include Twitter as additional Social Media and he will investigate and arrange to set this up with RB.

**9.4) Fete.** We had a very successful day; we raised £121 and gained 73 Members and 10 Friends of ECFN.

**9.5) Communications Strategy & Action Plan.** On going.

**10) Management Committee Meetings.** The Chairman invited the new Guests to join the Management Committee and confirmed they could not be formally appointed to the Committee until the next Forum meeting. The next M.C. meeting is scheduled for Tuesday 24<sup>th</sup> July at 7-30pm at the Community Centre.

**11) Date of Next Forum Meeting.** Provisional date of the 14<sup>th</sup> August at 7-30pm in the Community Centre, to be confirmed at the next Management Committee Meeting.

**12) Any Other business.** The Chairman of the Turn Village Residents contacted our Chairman with a view to the Committee joining ECFN but unfortunately this is not possible owing to the designation of our Neighbourhood Area. The Chairman will propose they join our Friends of ECFN.

Signed..... Chairman. Date.....